



## ENGLISH CLUBS CHAMPIONSHIP SOUTH WEST LEAGUES

### SEASON 2007-2008 – NEWSLETTER 2 – AUGUST 2007

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#### Registration

As you may have seen on the SW Website, new Registration forms can now be downloaded ([www.swrugby.co.uk](http://www.swrugby.co.uk)). Please note that it is the only official website relating to the English Clubs Championship South West Leagues. Last season's forms (Edition 17) can be used until the 31<sup>st</sup> August. Forms should still be submitted by post to "SW Registrations, P O BOX 11, READING, RG6 3DT." Please ensure all the player's details are completed – including his postcode and playing position.

For clubs with registered players a list of their current line-up is enclosed. Clubs are encouraged to check their list and deregister any players who are no longer active.

#### Online registration

Online Registration through RugbyFirst is now fully available to all clubs.

RugbyFirst allows clubs to use on-line registration for the following:

- Registering players who as at the date of registration are not currently registered with another club and therefore there is no requirement to supply additional information to your Registrar
- Uncontracted players who are currently registered elsewhere and where there is no requirement to supply additional information (please note, the Notification of Transfer form is still required for 7-day registrations)
- De-registering players from your registration list
- Viewing an up-to-date list of your registered players and their status

On-line registration will only provide an alternative method of effecting registration and the same registration requirements will apply as under the current procedure.

The paper based registration system via your Regional Registrar will continue to be available to all clubs and will run alongside on-line registration.

**The RFU Tournaments & Competitions Department have produced some guidance notes on how to access Player Registration On-line. These guidance notes can be downloaded from [www.rfu.com/playerregistration](http://www.rfu.com/playerregistration) or a hard copy can be requested by phoning Jennie Smith at the RFU on: 020 8831 6688.**

#### Expedited Registration

We have been advised that for the first time in several seasons the cost of expedited registrations rises this season from £35 to £45.

#### Result Cards

Once again the South West is pleased to supply post paid match result cards to clubs. ALL clubs are required to send a card in after a League game and this should be posted no later than the final collection on a Monday. Clubs playing in de-regulated Leagues should consult their local instructions regarding the amount of detail required on the card. A reminder to

clubs to ensure their correct League name (eg SW1 or DV2) is shown on the card and where non-first teams are involved the correct number of the home and away teams (eg 2nds, 3rds etc). Please note these cards are for League games only. Clubs involved in RFU cup competitions will be supplied with a card by Twickenham – and these will NOT be postpaid.

### **Fixture Changes**

Details of agreed fixture changes are now shown on the RFU website. The only changes permitted now are where two clubs wish to bring a game forward. We have attempted to chase up clubs who had not responded to their opponents request to change the date of a game but where we have not received a response the original date has had to stand.

### **Results**

The usual reminder – all HOME clubs are required to phone their League and RFU Cup results to this office (0845 226 0411) by 5.30pm (at the latest) on matchdays. Check the SW Website for full details regarding postponed/unplayed games.